


School		Date of Assessment	2 nd July 2020
Number of children on the premises	All children	Shared with setting	Shared on (9.7.2020\0 Consultation (9.7.2020 – 12.7.2020) Finalised (14.7.2020)
Assessor	Mark Batty	Review Date	Friday 11 th September 2020 (following week 1) Amendment 1 – (21.9.2020) Use of face coverings Cleaning of staff toilet. Track and Trace Amendment 2 – (04.01.2021) Parents on site to wear face coverings DD to only teach in Yr6 – not able to cover other classes Intervention groups to be taught in year group bubbles SEND ASA's to be assigned to a year group bubble to limit movement around the school and crossing bubbles TC and RR to limit the classes that they cover and time spent in different year groups Amendment 3 – (Appendix 1) (6.1.2021) Due to partial school closure for national lockdown Reduced class sizes with only Vulnerable and Key worker children on site Pupils working remotely from home 2 adults per class in case of non-covid related illness HLTA 'floating' to cover in an emergency and to be on-call as main First aider for the school



			<p>No interventions taking place – other than Speech Speech Therapist on site weekly – see separate Risk Assessment from Bridge SALT Coaches must teach from 2mtrs + away from the pupils and follow school Risk Assessment – sent to them prior to visiting. Equipment will be sanitised before and after use, school will provide COSHH approved materials for this to happen safely</p> <p>Amendment 4 – (10.1.2021) Due to revised lunchtime and breakfast club protocols 1 supervisor in Breakfast club Serve children from behind 1 lunchtime supervisor per group of pupils inside and outside</p> <p>Amendment 5 – (1.03.2021) Due to all children returning on Monday 8th March and new DFE guidelines KS2 pupils to take coats into classes Remind pupils of hand washing Remind parents of wear face masks on school site Lateral flow tests Staff following government guidelines in and out of school Breakfast club staffing SEND ASA's – working with phases to reduce movement and contact with lots of year groups</p>
Task/Activity	COVID 19 Educational Setting	Persons at Risk	
		All School Staff pupils and parents	

This risk assessment has been written using guidance from the DFE <https://www.gov.uk/government/news/schools-and-colleges-to-reopen-in-full-in-september>.



Hazard Identified P=Probability I=Impact Area of risk	Before Control Measure			Academy Trust Control Measures	School Specific Measures	After Control Measure		
	P	I	Risk Rating P x I			P	I	Risk Rating P x I
I. Infection Risk of contracting Covid 19 from shared resources	3	4	12	<p><u>System of controls - Point 5 measure</u></p> <p>Each year group bubble within school will have allocated resources that are not shared with other bubbles within school.</p> <p><u>System of controls - Point 4 measure</u></p> <p>Any unnecessary resources to be cleaned and stored.</p> <p>All hard surfaces to be wiped prior and after use, such as telephones, computer key pads and touch screens.</p> <p><u>System of controls - Point 5 measure</u></p> <p>Limit the number of staff who use equipment such as the photocopier and laminator etc..</p>	<p>Staff have a shared responsibility to keep resources clean.</p> <p>All hard surfaces to be wiped prior and after use, such as telephones, computer key pads and touch screens.</p> <p>Staff to clean items they bring in from home.</p> <p>Bubbles to use specific areas of the school.</p> <p>Ensure cleaning equipment is placed and used next to equipment such as the photocopier and laminator etc.</p> <p>Full access to hand washing facilities, with access to soap throughout school.</p> <p>Everyone to have washed hands/sanitised before entering school building.</p> <p>Children can take resources home but this needs to be kept to a minimum. They do not need their own pencil cases etc.... If reading books go home they must be wiped before putting back in the box. Children not to change own books, staff member to do this.</p>	2	4	8

				<p>System of controls - Point 4 measure Access to hand cleaning facilities.</p>	<p>Where possible children will have their own set of resources.</p> <p>Limit use of electronic devices but they need to be cleaned before and after use.</p> <p>The teaching of PE</p> <p>PE to be taught outside where possible.</p> <p>Year 1 and 2 will do PE inside where possible</p> <p>For the Autumn term 1 the rest of the school will complete the daily mile.</p> <p>Contact sports will be taught in the Spring term.</p> <p>Any equipment used needs to be wiped down after use.</p>			
Infection Risk of contracting Covid 19 from travelling to and from school	3	4	12	<p>System of controls - Point 5 measure Staggered start and end times for each Year group within school, if needed.</p> <p>Signage and social distance measures in place for drop off and pick up of pupils.</p> <p>No parents to enter the school building without an appointment</p>	<p>Breakfast club – will go ahead and start at 8am. All children need to be in school by 8.15am. Children will be directed to the same table each day and breakfast will be served to them. Children are not to move freely around and all resources to be wiped down after.</p> <p>2 supervisors in Breakfast club – must not stand near to each other Serve children from behind 1 lunchtime supervisor per group of pupils inside and outside</p>	1	4	4



				<p>Staff to enter school via the main entrance where they will sanitise hands and sign in.</p> <p>START OF THE DAY</p> <p>All parents encouraged to socially distance and vacate the site asap.</p> <p>EYFS – To begin at 8.30am. Parents of F2 children will walk them from the main gate to the EYFS gate where they will then walk in by themselves. AH to monitor gate. Children who are coming to FSI at 12.30pm will be asked to wait outside the main gates. They will be admitted onto the site at 12.30pm and a member of staff will meet them at the Nursery gate. Parents will be reminded to NOT talk or make contact with other children and to leave the site promptly after dropping off their child.</p> <p>Years 1 and 2 – Can come onsite from 8.40am-8.50am. Parents will be able to bring children from the main gate to the Key Stage 1 door. AH to monitor gate.</p> <p>Years 3 and 4 – Can come in from 8.40am-8.50am from the side gate on the field. Children will walk along the back path to the classrooms. Parents will not be permitted onsite. SB to stand on gate.</p> <p>Years 5 and 6 – Can come in from 8.40am-8.50am from the car park gate. The car park</p>		
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				<p>will be out of use between 8.30am and 9.00am with a designated walkway. Children will come in via the school hall door. KP/LR to monitor gate.</p> <p>END OF THE DAY</p> <p>F1 – Will leave at 3.25pm-3.35pm. Parents will be asked to wait on the EYFS playground and will exit from the EYFS gate onto the playground. Parents will be asked to pick other children up first.</p> <p>F2 – Will leave at 3.05pm. Parents will be asked to wait on the EYFS playground and exit via the same gate. (A member of staff will direct parents on the first day and close the gate. This gate will close at 3.15pm.</p> <p>Years 1 and 2 – Will leave at 3.15pm from the Key Stage 1 door. Year 2 will be lined up on the playground and collected. Year 1 will line up inside to be dismissed 1 at a time.</p> <p>Years 3 and 4 – Will leave between 3.15pm-3.25pm from the side gate on the field. This gate will not be opened until 3.15pm. We are asking the parents of Year 4 pupils to enter the site and walk onto the main playground and wait, at a social distance. There will be a cone indicating your waiting area on the first day. Staff will walk their classes down as usual. Both classes will be asked to use the side gate to exit the site, NOT the main school gate.</p>		
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					<p>Years 5 and 6 – Will leave at 3.15pm via the hall doors and out through the car park. Car Park will be closed between 3.00pm-3.30pm. Children will be led out by a member of staff. Year 5 and 6 children can walk home on their own but parents need to let us know this in advance.</p> <p>Parents/Carers must wear a face covering at drop off and pick-up time or when entering the school site, if they are medically able.</p> <p>Staff to wear a face covering at pick-up time when meeting with parents, if medically able.</p>			
Infection Risk of contracting Covid 19 from moving around the school building	2	4	8	<p>System of controls - Point 5 measure Staggered lunch and playtimes for each year group bubble, if possible.</p> <p>Limit the numbers of staff using shared areas such as staffrooms and offices.</p> <p>Schools should consider operating one way systems, where possible, for shared areas such as corridors and stairs.</p>	<p>Use of bubbles</p> <p>Bubbles to only use their home classroom and children are only to move around school when they are going to the toilet or to a specified intervention room. Intervention tables will be cleaned between groups of pupils and sanitising hands will take place before, during and after the intervention.</p> <p>DD to only teach in Yr6 bubble due to medical condition</p> <p>Support staff delivering intervention – staff will only deliver intervention to a phase group – SEND ASA’s to be assigned to a phase to reduce movement around the school and contact with lots of year groups</p>	1	4	4



				<p>TC and RR – reduce the number of class bubbles they work in – reduce time in the classes to only when covering – no support if not teaching the class.</p> <p>KS2 pupils to take coats into the classroom and hang on the back of their chairs – this will help to reduce any chance of year groups mixing in the corridor when getting ready for break and lunchtime</p> <p>Lunchtimes</p> <p>Children will be staggered for lunch.</p> <p>Children will still line up for their lunch but the cutlery will be set out ready and the plates will be handled by the cook rather than the children.</p> <p>After each bubble has finished the area will be cleaned thoroughly before the next bubble enters the hall.</p> <p>Hall will be set up ready for lunch on the 4.9.2020 and remain set. It will not be moved, unless needed for PE sessions. The hall will be reset up after PE sessions and tables wiped down with disinfectant spray.</p> <p>There will be 2 separate cleaning stations for dishes etc.</p>		
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				<p>Catering team responsible for cleaning the door handles of their changing room.</p> <p>All children must stay in the hall for the whole of their designated time</p> <p>Foundation Stage 1/2: will have a set area in the hall and will start their lunch in the hall at 11.30am – 11.55am. At 11.55pm all EYFS children will spend the rest of their lunch in the EYFS area.</p> <p>Year 1 and 2: will have a table per bubble and will go in for lunch at 11.30 – 11.55pm. At 11.55pm year 1 and 2 children will spend the rest of their lunch in their allocated zone on the playground/field. (Pupils will be collected from the playground/field by the teacher at 12.30pm to start their afternoon lessons.</p> <p>Year 3 and 4: will have a table per bubble between 12.00pm – 12.25pm. At 12.25pm year 3 and 4 children will spend the rest of their lunch in their allocated zone on the playground. These children will be led by SLT out to get their coats then out of the back door and round to their zone on the playground/field.</p> <p>Year 5 and 6: will go outside at 12.05pm through the main office doors into their allocated zone on the playground/or via the back door if the field is being used. They will then come in for lunch through the hall door</p>		
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				<p>at 12.30pm sitting in year group bubbles. At 1pm the children will be collect from the hall by the teacher and taken to class for their afternoon lessons.</p> <p>Year 5 and 6 packed lunches will be left by the children in the lunch trolley on their way out to play. A lunchtime supervisor will then wheel the trolley into the hall.</p> <p>IF it is a wet lunchtime then teachers will remain with their class until their designated time for the hall – at this point teachers will be able to go for their lunch.</p> <p>Breaktimes</p> <p>We will stick to the normal playground routines but children will stick to a separate zoned area.</p> <p>Toilets</p> <p>Where possible, toilets will be allocated to a year group.</p> <p>All children must rewash their hands when re-entering the classroom.</p>				
<p>Infection Risk of contracting Covid 19 from direct contact with others.</p>	3	5	15	<p>System of controls - Point 5 measure</p> <p>Use of face coverings.</p>	<p>The use of face coverings will be required in communal areas; this includes the foyer, corridors, toilets, school hall unless directly supervising children and staffroom apart from</p>	1	5	5

			<p>Consider social distancing within bubbles at lunchtime and playtime.</p> <p>Where possible, pupils to remain within their allocated year group bubbles</p> <p><u>System of controls - Point 4 measure</u></p> <p>Access to hand cleaning facilities, and ensure frequent hand cleaning across the school day for pupils and staff.</p> <p>Limit face to face meetings between staff, if essential, these should be conducted at distance or virtually.</p>	<p>when eating. It does not include the classrooms or offices.</p>		
			<p>Parents can come into the school office by appointment only but there can only be 2 parents in the foyer at any one time.</p> <p>Admin Office – Staff to communicate via phone/email where possible. Admin office will administer any classroom equipment from the hall store cupboard</p> <p>Staff room to be limited to ensure staff can maintain a distance of at least 1m+.</p> <p>There will be a designated place for visitors to meet with children and this area will be wiped down after use. All visitors to be spoken to about the measures that need to be taken before they enter the building:</p> <ul style="list-style-type: none"> • Sanitise hands before entering. • Observe 2m social distancing rules with staff where possible. • Sanitise hands before leaving. <p>Emotional Wellbeing and SENCO can cross bubbles if needs be.</p> <p>Speech and Language can begin in September – following a briefing by the head of school and risk assessment adhered to</p> <p>Staff meetings</p>			



					<p>Zoom will be our main form for staff meetings and will be used initially to meet with teaching staff but we may look to hold face to face meetings in the hall depending on the infection rates in September.</p> <p>The school site will close at 5.30pm – if staff wish to stay on site after their class has been sent home then this is welcome but they MUST stay within their classroom and not meet in other teacher’s rooms.</p> <p>Whole school gatherings</p> <p>There will be no whole school or mass gatherings until further notice. This includes Christmas plays/concerts/assemblies</p>			
<p>Infection Risk of contracting Covid 19 from surfaces.</p>	3	5	15	<p>Increased level of cleaning, including a cleaner onsite whilst buildings are occupied.</p> <p>All surfaces to be thoroughly cleaned at the end and beginning of each day, including door handles etc.</p> <p>Full deep clean of areas where confirmed Covid 19 has been identified.</p> <p><u>System of controls - Point 6 measure</u></p>	<p>Cleaning schedule in place to cover all areas intensely.</p> <p>Cleaners will be in school early morning, to complete a full clean. This will cover all of the rooms being used.</p> <p>Cleaners to use their own equipment i.e hoovers/mops /buckets and not to share these items. Once used they will disinfect the equipment daily, and cloths/ mop heads will be washed daily.</p> <p>Staff to take full responsibility for the cleaning of their own personal items such as</p>	2	5	10

				<p>Staff, where appropriate, to be provided with PPE if roles require constant touching of multiple surfaces outside of a bubble. Such as caretaking staff and cleaners etc.</p>	<p>mobile phone, glasses, laptops in classrooms etc</p> <p>Cleaning checklist in place.</p> <p>EYFS toys/equipment will continue to be spray disinfected at regular intervals of the day – this will be recorded</p> <p>PPE available for staff should they wish to use it.</p> <p>TA’s taking interventions will use the basket of cleaning products for cleaning all surfaces and children to sanitise hands. The basket will be stored, out of children’s reach, in the first cupboard outside the Yr2 classroom, on the middle shelf.</p> <p>Staff will be asked to sanitise hands before and after using the staff toilets. There is not a need for staff to disinfect the toilet before and after use.</p>			
Risk of contracting Covid-19 from a pupil or adult displaying symptoms	4	5	20	<p><u>System of controls - Point 1 measure</u></p> <p>Allocation of a room/space within the building for isolation of individual displaying symptoms.</p> <p>All trust schools to follow flow charts in response to suspected cases.</p> <p>Supervision, until pupil/adult, leaves the building to be done at distance</p>	<p>Isolation room prepared and ready for use with chairs that can be wiped down.</p> <p>Lead SLT in school that day to be informed immediately. SLT member will contact MB/AH who will take further action, MB to report to DFE/Trust and LA if appropriate.</p> <p>Any member of staff/pupil displaying symptoms will be isolated/sent home and advised to book in for a test asap.</p>	2	5	10

			<p>where possible and with appropriate PPE.</p> <p>Individuals to report any family members who are displaying signs of Covid 19.</p> <p>Pupils and staff members to not enter the building if they display signs of Covid 19.</p> <p>Deep clean of areas used by individuals who display symptoms.</p> <p>Individuals bubble to not return to work if symptoms of individuals are confirmed as Covid 19.</p>	<p>A positive test will result in a 7 day isolation for an individual.</p> <p>If there are more than 1 case of Covid-19 within a class bubble then the bubble will close for 14 days.</p> <p>Supervision by a bubble member of staff, until pupil/adult, leaves the building to be done at distance where possible and with appropriate PPE.</p> <p>Staff vigilance and awareness of circumstance and symptoms- staff responsibility to inform MB/AH to take action upon receipt of any meaningful information</p> <p>Staff vigilance as children arrive in the morning-and throughout the day any child with symptoms must be accompanied by a staff member immediately to isolation room with same member of staff if possible= all staff Office informed so can adjust register and track isolation days. testing evidence etc</p> <p>Once the classroom is vacated it is to be cordoned off until cleaners have conducted a thorough clean.</p> <p style="background-color: #ffcccc;">If a positive test is confirmed then the HCAT action plan will be followed which shows what to do and when.</p>		
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				<p>Staff can choose to take 2x weekly Lateral flow tests – results are reported on a Wednesday evening and Sunday morning. (See separate Risk Assessment)</p> <p>Staff are reminded to follow the government guidelines in school and outside of school. Staff are reminded that they are working in the public sector and as such MUST follow all guidelines to ensure the safety of others.</p>			
Risk of contracting Covid 19 from a pupil who requires medical attention and or personal care.	3	5	15	<p>Staff to use appropriate PPE when attending to individuals who require care.</p> <p>Visors for high risk activity if staff request (nappy changing, child vomiting etc) made available. Each class will be provided 1 face shield and gloves. (Face shields can be re-used and should be cleaned thoroughly after use by the member of staff using it)</p> <p>When giving first aid staff will have PPE available which will be left in the first aid rooms. The PPE, other than the face shields, must be disposed of. PFAs to be responsible for cleaning them.</p> <p>First Aid bags are also allocated in each classroom and can be used for minor injuries. PPE is available for staff to use.</p> <p>Aprons, gloves for PPE to be disposed of appropriately after use. Bin bagged and disposed as per DFE Guidance KP to ensure all PPE is in stock.</p>	1	5	5

					If an ambulance is required, then this will be rung by the office staff. The office staff will then open the gates.			
Risk of delayed evacuation of the building due to Covid-19 changes within school.	2	5	10	<p>Schools to reconsider and rewrite evacuation policy (if required)</p> <p>Within the first week of pupils returning schools, practice fire drills to take place.</p> <p>Pupils, where possible, to congregate at muster points observing social distance.</p>	<p>No change in the overall directions of evacuation so normal rules apply.</p> <p>Carry out fire evacuation practice by the end of the second week – ensure new starters in Foundation 1 and 2 are fully briefed beforehand to reduce upset.</p> <p>Ensure all new staff are fully confident with the arrangements – as per instruction on their induction.</p>	1	5	5
Risk of Health and Safety breach in areas or schools closed for periods of time due to Covid 19.	3	5	15	<p>Check that all usual building checks have been completed and are up to date.</p>	<p>Litter pick around the site will continue to be done daily</p> <p>Site inspection will continue to be done daily</p> <p>Site manager will be responsible for opening and closing all site gates and access</p> <p>EYFS will be responsible for unlocking and locking gate at Foundation entrance for the changeover of session and end of day</p> <p>Site manager will be responsible to opening classroom windows before anyone is on site to ensure good ventilation</p>	2	5	10
Risk of staff, children and any visitors not	4	5	20	<p>Ensure all staff have seen and understood COVID risk assessment</p>	<p>Disseminate no later than Monday 13th July and check understanding via email response.</p>	2	5	10



<p>adhering to procedures</p>				<p>Place adequate signage is displayed around school for staff, parents and children to adhere to.</p> <p>Track and Trace</p>	<p>SB to organise signage and SLT to ensure in place and ready for 7th September</p> <p>2 metre markings for parents bringing and collecting children adjacent to each exit/entrance.</p> <p>All essential visitors to have briefing before entering building – visitors will be given an overview of the Risk Assessment to read and sign before being allowed to enter the main school building.</p> <p>HCAT Track and Trace – electronic on the schools sign in system, along with protocols to follow whilst on the school site. All staff will sign in each day and agree that they will follow the risk assessment and that they are not displaying any symptoms</p>			
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Notes

- We will deliver a broad and balanced curriculum from the beginning of term.
- Extra emphasis needs to be placed on wellbeing during the first term as some children may struggle returning to school and be worried about what has happened.
- Due to there being no assemblies it is important to set time aside to discuss global issues and allow time for reflection.

All of this is to MINIMISE THE RISK OF COVID TRANSMISSION. This is the key message. We are LIMITING THE NUMBER OF CHILDREN AND STAFF IN CONTACT WITH EACH OTHER.

Identification of risks



The Risk Management Standard states that risk identification should be approached in a methodical way to ensure that all significant activities have been identified and all the risks flowing from these activities have been defined.

Evaluation of risks

The Risk Management Standard states that risks should be evaluated against agreed criteria to make decisions about the significance of risks

The Trust uses a 5 x 5 Matrix to assess impact and probability as high to low, as illustrated in the diagram below: With 5 x 5 having High Impact and High Probability (see appendix section 2 and 3)

<i>Score</i>	<i>Probability</i>	<i>Impact</i>
<i>1</i>	<i>Remote</i>	<i>Insignificant</i>
<i>2</i>	<i>Unlikely</i>	<i>Minor</i>
<i>3</i>	<i>Possible</i>	<i>Moderate</i>
<i>4</i>	<i>Likely</i>	<i>Serious</i>
<i>5</i>	<i>Certainty</i>	<i>Catastrophic</i>

For example - A hazard such as an insecure school entrance would be judged as Likely (4) this would result in undesirable visitors entering the site with potentially Catastrophic consequence (5) thus resulting in a score before measures have been introduced of 4x5 = 20. Following measures being implemented this is reduced to Remote (1) probability. The impact however still remains Catastrophic (5) and so the overall score reduces to 1x5= 5.

Risk appetite:

The term risk appetite describes the Trust’s readiness to accept risks and those risks it would seek to reduce. The Trust’s risk threshold is the boundary delineated by the red shaded area (represented by scores of 5 and above with scores 15 and above requiring immediate attention) in the risk matrix in paragraph 3.3. Above this threshold, the Trust will actively seek to manage risks and will prioritise time and resources to reducing, avoiding or mitigating these risks.

Addressing risks:

Hull Collaborative Academy Trust- Workplace COVID 19 Risk Assessment September 2020



When responding to risks, the Trust will seek to ensure that it is managed and does not develop into an issue where the potential threat materialises.

The Trust will adopt one of the 3 risk responses outlined below:

- Assume Treated (or Mitigate) Counter measures are put in place that will either stop a problem or threat occurring or prevent it from having an impact on the business Or the response actions either reduce the likelihood of a risk developing, or limit the impact on the Trust to acceptable levels.
- Treat (Transfer) The risk is transferred to a third party, for example through an insurance policy.
- Tolerate We accept the possibility that the event might occur, for example because the cost of the counter measures will outweigh the possible downside, or we believe there is only a remote probability of the event occurring.

Catastrophic	5	10	15	20	25
Serious	4	8	12	16	20
Moderate	3	6	9	12	15
Minor	2	4	6	8	10
Insignificant	1	2	3	4	5
	Remote	Unlikely	Possible	Likely	Certainty



Appendix 1.

Hazard Identified P=Probability I =Impact Area of risk	Before Control Measure			Academy Trust Control Measures	School Specific Measures	After Control Measure		
	P	I	Risk Rating P x I			P	I	Risk Rating P x I
I. Infection Risk of contracting Covid 19 from shared resources	3	4	12	<p><u>System of controls - Point 5 measure</u></p> <p>Reduce use of shared resources were possible</p> <p><u>System of controls - Point 4 measure</u></p> <p>All hard surfaces to be wiped prior and after use</p> <p><u>System of controls - Point 4 measure</u></p> <p>Access to hand cleaning facilities.</p>	<p>Sport coaches to follow the school risk assessment</p> <p>The teaching of PE</p> <p>Contact sports will be taught in the Spring term.</p> <p>All equipment used needs to be wiped down before and after use.</p> <p>School to provide COSHH approved materials for cleaning</p> <p>Children to be reminded to sanitise hands before the lesson starts and at the end</p>	2	4	8



Infection Risk of contracting Covid 19 from moving around the school building	2	4	8	<p>System of controls - Point 5 measure Staggered lunch and playtimes for each year group bubble, if possible.</p> <p>Limit the numbers of staff using shared areas such as staffrooms and offices.</p> <p>Schools should consider operating one way systems, where possible, for shared areas such as corridors and stairs.</p>	<p>Use of bubbles</p> <p>DD to only teach in Yr6 bubble due to medical condition</p> <p>Support staff delivering intervention – NO intervention to take place other than Speech sessions</p> <p>TC and RR – reduce the number of class bubbles they work in – reduce time in the classes to only when covering – no support if not teaching the class.</p> <p>Speech sessions to take place in the hall with additional control measure from Bridge SLT (See Appendix 2 for Risk Assessment)</p> <p>Speech sessions for 1 Year 1 pupil to take place in the SEND room – surfaces to be cleaned before and after and session to take place once all classes are in their rooms to reduce the chance of contact with others.</p>	1	4	4
Infection	3	5	15	<p>System of controls - Point 5 measure</p>	Reduced class sizes with only vulnerable and key worker children in school	1	5	5

<p>Risk of contracting Covid 19 from direct contact with others.</p>			<p>Use of face coverings.</p> <p>Consider social distancing within bubbles at lunchtime and playtime.</p> <p>Where possible, pupils to remain within their allocated year group bubbles</p> <p><u>System of controls - Point 4 measure</u></p> <p>Access to hand cleaning facilities, and ensure frequent hand cleaning across the school day for pupils and staff.</p>	<p>Pupils who are not key worker/vulnerable will work remotely from home. Weekly contact via whole class zoom will take place for pupils mental health</p> <p>2 adults per class but they will social distance, where possible</p> <p>Pupils in KS2 to be spread out around the classroom, preferably having a desk to themselves, where possible</p> <p>Increased hand washing/sanitising and ensure all pupils in KS2 use their own equipment.</p> <p>EYFS and KSI pupils – increase hand washing as sharing resources will continue due to the nature of the curriculum and the age of the pupils.</p> <p>Disinfectant sprays can be used at the end of sessions to spray shared toys in EYFS</p> <p>Breakfast club Face coverings must be worn at all times in the hall, if medically able to. 1 supervisor to be present from 7.30am – 9am (same person daily) Breakfast to be served to children from behind, where possible, to limit face to face contact Breakfast club supervisor to NOT stand at the hatch when not serving pupils – they must be at least 2 metres away from the</p>			
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				<p>kitchen staff serving. Breakfast club supervisor to circulate the room and stand behind the dishes collection area to ensure they are a safe distance from the kitchen staff</p> <p>Leah Robinson –to take the FS1/2 children to their classroom at 8.30am All other year groups will be dismissed independently to go to their classes – one year group at a time, starting with Year 1, 2, 3, 4, 5, 6</p> <p>Lunchtime Face coverings must be worn at all times in the hall, if medically able to L supervisor assigned to each phase both in the hall and outside Linda – Year 1 and 2 Ruth – Year 5 and 6 Emma – Year 3 and 4 Virginja – Under the canopy for First Aid (MUST NOT go near any children unless they are needing first aid) Magdalena – Reception Ruth S – Nursery</p> <p>Staff to supervise the children in the hall and then take them outside and supervise them outside.</p>		
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APPENDIX 2.



Field View
 33 South Wold
 Little Weighton
 Cottingham
 East Yorkshire
 HU20 3UQ

COVID-19 Risk Assessment for Face-to-face Contact

Child's Name:		DOB:		Date:	
STEP ONE: Factors associated with potential COVID-19 transmission risk (include consideration of other people to be present at appointment)					
Factors indicating higher risk		✓	Factors indicating lower risk		✓
Any of the 3 key COVID Symptoms			No COVID Symptoms		
Suspected or confirmed COVID positive (add '?' if unknown)			COVID negative		
Recently positive, recovering, recovered			No COVID-19 history or contact with known case		
Related infectious conditions being treated			No related infectious conditions being treated		
Self-isolating, in contact with infected person in last 14 days			Not self-isolating, no known contact with confirmed case		
Less than 2 weeks since onset of symptoms			More than 2 weeks since onset of symptoms		
International travel to unsafe area			No international travel to unsafe area		

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Intervention requires close and sustained proximity to individual		Intervention does not require close and sustained proximity to individual	
Young child		Non-ambulant child	
May not understand social distancing and hygiene measures		Can understand social distancing and hygiene measures	
Known immunocompromising factors or shielding		No known immunocompromising factors or not shielding	
Behavioural challenges e.g. spitting, biting, combative		No known behavioural challenges	
Working in setting with high risk COVID clinical areas		Working in school or at home	
Loud voice, forceful blowing or coughing required in intervention		Interventions unlikely to produce aerosols	
Equipment cannot be decontaminated in line with IPC guidelines		Equipment can be decontaminated in line with IPC guidelines	
Local infections rates are high or rapidly increasing		Local infections rates are low	
Decision:			
Rated as High Risk		Rated as Low Risk	
Do not proceed with face-to-face Offer teletherapy / working through others		Benefits of face-to-face outweigh risk of transmission Proceed to STEP TWO	

Child's Name:	DOB:	Date:
STEP TWO: Factors associated with creating a COVID-19 Secure Environment		
Are Infection prevention and control measures in place?		
Practices	✓	Equipment needed
Hand hygiene before and after seeing child		Basin and soap or hand sanitiser



Good respiratory hygiene		Tissues	
Decontamination of surfaces		Bin/dirty bag	
Decontamination of equipment		Detergent &/or disinfectant wipes	
Ventilation		Doors /windows open (or outdoors)	
2 metre distance at all times		Perspex screen	
Decision:			
Environment is not COVID-19 secure, additional PPE required Proceed to STEP THREE		Environment is COVID-19 secure, no need for PPE Proceed to STEP FIVE	
STEP THREE: Identifying appropriate PPE for the intervention			
PPE selected for Intervention	✓		✓
Disposable gloves (optional)		Surgical face mask (type I or II)	
Disposable apron (optional)		Visor (in addition to, not instead of mask)	
Decision:			
Face mask cannot be worn for exceptional clinical reasons – proceed to STEP FOUR		Face mask can be worn for intervention Proceed to STEP FIVE	
STEP FOUR: Process for implementing a variation in following recommendations for PPE (no mask)			
Record of Rationale	✓	Other equipment to be used	✓
Standardised Assessment requires child sees examiners mouth		Face shield/visor	
Therapy technique requires child sees SLT's mouth e.g. modelling speech sounds		Perspex screen	
Child has hearing loss and benefits from lip reading		Other:	



Other (comment):		Work schedule and contacts recorded in accordance with Test, Track and Trace	
Decision:			
Rationale insufficient or risk too high to warrant variation – do not proceed with face-to-face, reinvestigate remote options		Rational sufficient and risk is low Proceed to STEP FIVE	
STEP FIVE: CONSENT			
School Setting	✓	Home Setting	✓
Risks explained and expectations of IPC in the setting agreed		Risks explained and expectations of IPC in the home agreed	
Informed consent gained from IPC lead / Head Teacher / SENCO to proceed with face-to-face contact as described above		Informed consent gained from parent(s) to proceed with face-to-face contact as described above	
Decision:			
Agreement and Consent not given: Do not proceed with face-to-face contact		Agreement and Consent given: Proceed with face-to-face contact	