

Bellfield Primary School

A Fond Farewell
July 2020



Dear parents and carers,

What a year we have had together! Thank you for your continued support through what has been a very challenging year. We have had many things to celebrate from across the year. We would like to say a huge **THANK YOU** for the amazing home learning that took place during the latter part of the year. During the last week of term (13th- 17th July) the new teacher will send a welcome video on seesaw. This will contain a message to the children and also showing them around their new classroom. Your Seesaw account will also transfer over to the new class teacher. We will be sending out our last learning pack which is a series of 'transition' tasks. Staff will do their main 'transition' work with pupils in the first week back of the new academic year. This week will be dedicated to 'mental health, well-being and transition.' We will all return to school on **Monday 7th September**. (If this changes for any reason we will notify you via our social media platforms; twitter and Facebook.)

Goodbye...

We would like to say a massive '**thank you**' and '**goodbye**' to Miss. Swatman who will be leaving us at the end of the year. We wish her every success and happiness for the future and have loved having her work with our Year 3 class.

We also say a fond farewell to our Year 6 children, many of whom have been with us since they started in Nursery at the age of 3. It is such a sad and unfortunate way to say goodbye. They have been a fantastic class who have always pulled together and supported each other. We have been very proud of their achievements and know that they will all go on to do amazingly well at Secondary school; don't forget us!

Welcome...

It is lovely to welcome new staff to our wonderful team. We are very pleased to welcome Miss. Talbot, Miss. Hunter and Mrs. Wilkins. We know you will help to make them feel welcome and part of our Bellfield Family.

Miss. Talbot has already been working in our Nursery since February for 2 days a week but will now be with us to start her Newly Qualified Teaching year and will be supported by Mrs. Raw. Miss. Hunter is also starting with us as a Newly Qualified teacher and will be supported by Mr. Newton.

Mrs Wilkins is having a career move from working in our kitchen at a lunchtime to be working with a pupil in school on a 1:1 basis.

Staffing

We are having a few changes for September.

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Year group	Teacher	Teaching Assistants/Achievement Support Assistants
FS1 (Nursery)	Miss Talbot Mrs Raw (1 day a week)	Miss Cooke (Nursery Nurse)
FS2 (Reception)	Mrs Gladwell Mrs Raw (1 day a week)	Mrs Calvert (Nursery Nurse)
1	Miss England Mrs Raw (half day a week)	Miss Gibson Mrs Gurnell
2	Miss O'Connor	Mrs Gurnell
3	Mr Newton	Mrs Dixon Mrs Wilkins
4	Miss Balmer	Miss Strafford
5	Miss Hunter	Mrs Harrison
6	Mrs Clark Mrs Driver	Mrs Kay Mrs Hoyle
Years 2-6		Mrs Cowap (HLTA) will continue to cover each class on a weekly basis
Small Steps Team		Mrs Taylor Miss Greenwood

Core Team (Non-Class based staff)	
Executive Head (2 days a week)	Mr Batty
Head of School	Miss Howard
Emotional Well-being Officer	Mrs Puckering
Site Manager	Mr Broadley
Office Manager	Miss Robinson
Administrative Assistant/Attendance Officer	Miss Parkinson
Office Apprentice	Miss Dusher

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It is my great pleasure to announce that Mrs. Gladwell will be working alongside myself (Miss. Howard) as Deputy SENDCo. Mrs. Gladwell is working hard via distance learning at University to complete her Special Educational Needs qualification. We will work together this year and once Mrs. Gladwell has completed her training she will take on the role full-time.

Changes for September

Over the summer break we are having a fence fitted that will run the full length of the playground. The fence will separate the main playground from the walkway, providing safer grounds for the children during the school day. If you are a Nursery parent, **bringing your child at 12.30pm**, you will be asked to use the main entrance and wait outside the nursery fence. (You will not be admitted onto the school site until 12.30pm.) We are also changing some of the entrances and exits to the school site for a morning drop off and evening pick up, hopefully eliminating the congestion at the side gate. FS2 children will start and finish earlier than previously so please make note of their new start and end time.

Bubble Group	Start Time	End Time	Entrance	Exit
Nursery	8.30am	3.25pm	EYFS – To begin at 8.30am. Parents of FS1 children will walk them from the main gate to the EYFS gate where they will be greeted by a member of the FS1 team and directed towards the classroom door. Please note you may need to wait to be admitted and you will NOT be allowed into the classroom. All pupils MUST be in by 8.40am – this is vital in order for us to provide adequate social distancing for the arrival of the next year group.	FS1 pupils will be dismissed from their playground at 3.25pm. This will allow for the FS2 pupils to have been collected. We will open the main EYFS gate at 3.20pm.
Reception	8.30am	3.05pm	EYFS – To begin at 8.30am. Parents of F2 children will walk them from the main gate to the EYFS gate situated off the field where they will be greeted by a member of the FS2 team and then pupils walk in by themselves. All pupils MUST be in by 8.40am – this is vital in order for us to provide adequate social distancing for the arrival of the next year group.	FS2 pupils will be dismissed from their playground at 3.05pm – 3.15pm. We ask that you stagger when you arrive to ensure social distancing and leave immediately so that we can have the playground area cleared before we need to reopen the gate for FS1 pupils to be dismissed. Please use the main school gates to exit the school site.

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<p>Year 1 and 2</p>	<p>8.40am</p>	<p>3.15pm</p>	<p>Years 1 and 2 can come onsite from 8.40am - 8.50am. Parents will be able to bring children from the main gate to the Key Stage 1 door where they will be greeted by a member of staff. Please stagger your arrival within the 10-minute window to ensure you are able to socially distance from other parents. All pupils MUST be in by 8.50am for the start of the school day so we can secure the school site.</p>	<p>Years 1 and 2 – Will leave at 3.15pm from the Key Stage 1 door. Year 2 will be lined up on the playground and collected. Year 1 will line up inside to be dismissed 1 at a time.</p>
<p>Year 3 and 4</p>	<p>8.40am</p>	<p>3.15pm</p>	<p>Years 3 and 4 can come in from 8.40am - 8.50am from the side gate on the field. Children will walk along the back path to the classrooms. Children will be greeted by a member of staff and parents will not be permitted onsite. All pupils MUST be in by 8.50am for the start of the school day so we can secure the school site.</p>	<p>Years 3 and 4 – Will leave between 3.15pm-3.25pm from the side gate on the field. This gate will not be opened until 3.15pm. We are asking the parents of Year 4 pupils to enter the site and walk onto the main playground and wait, at a social distance. There will be a cone indicating your waiting area on the first day. Staff will walk their classes down as usual. Both classes will be asked to use the side gate to exit the site, NOT the main school gate</p>
<p>Year 5 and 6</p>	<p>8.40am</p>	<p>3.15pm</p>	<p>Years 5 and 6 can come in from 8.40am - 8.50am from the car park gate. The car park will be out of use between 8.30am and 9.00am with a designated walkway. Children will be greeted by a member of staff and parents will not be permitted onsite. Children will come in via the school hall door. All pupils MUST be in by 8.50am for the start of the school day so we can secure the school site.</p>	<p>Years 5 and 6 will leave at 3.15pm via the hall doors and out through the car park. The car park will be closed to vehicles between 3.00pm-3.30pm. Children will be led out by a member of staff. Year 5 and 6 children can walk home on their own but parents need to let us know this in advance.</p>

We appreciate that this may mean you have to go to 2 different places if you have children across the school but these new changes are to help with the congestion; this is something that parents have frequently asked us to solve and therefore these new changes will be trialled during the autumn term. We will review this at the end of the term and make any necessary changes. We really appreciate your support with this matter and hopefully we can all work together to eliminate congestion.

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Communication

As you will be aware we are now using 'Parent Pay' for all communication and therefore we ask that you check your emails on a regular basis. This is the way that we will inform you of any first aid incidents that may have occurred. We will still ring you if your child has had an accident that we feel needs further medical attention that our first aider is unable to give. If your child is in the Foundation Stage (Nursery and Reception) we will also send you a message via your Seesaw account.

We are now a 'cashless' school and as such we cannot accept money via the school office, everything must be paid via your Parent Pay account. The only time we will accept cash is for bun/cake sales and raffles.

Have a lovely summer

Finally, we hope you have a super summer and enjoy the sunshine. (Fingers crossed we get some!) Stay safe and we look forward to seeing you all in September for what will be a fantastic year.

Miss Howard and Mr Batty